

info@damronandcompanysalon.com. 512-331-7100

The purpose of this Bridal Agreement is to confirm the Wedding Services, the names and numbers of those in your wedding party and to reserve the date(s) of service(s) to be rendered by Damron & Company Salon. This agreement must be completed and returned, with your deposit.

Wedding date:
Start time:
Finish time:
Location:
Bridal information
Bride's name:
Bride's phone number:
Bride's email address:
Alternate contact name:
Alternate contact phone number:
Service & Billing Details:
Makeup:
Hair:
Total Amount of Services:
Total Deposit Required:
Deposit Due Date:
Final Payment Due:
Payment Type: $\square$ Cash $\square$ Check $\square$ Credit Card over the phone

**Wedding information** 

\*PLEASE NOTE: Pricing does not include gratuity for your stylist\*

## Instructions for the Bride and her Wedding Party:

- Please arrive for your services, with your entire party, on time.
- Wearing a button down shirt or garment that doesn't need to be pulled over the head is suggested.
- Please arrive with dry hair, preferably shampooed the day before.
- Clean face, no makeup or prep work, if receiving a makeup service.
- Any hair or makeup accessories, pictures, or other requirements, should be brought to your appointment.
- Please keep in mind that should any party member forego a prearranged service on date of service,100% of the charge will apply.

## **Securing Appointment Date:**

Your appointment date(s) and service(s) will be secured when the signed contract and deposit have been received. All booking for weddings are made on a "first-come-first-served" basis. No dates will be guaranteed without a signed contract and deposit. A separate appointment date and time are required for any consulting or trial runs.

## Deposit:

50% Down upon signing your contract. Balance is due within 48 hours of scheduled services. NO EXCEPTIONS. Reservations cancelled 14 days before your scheduled appointment will be refunded. If you cancel 14 days or less, you lose your 50% deposit.

## **Travel Charge:**

Anything over a 30 mile radius from the Salon will be an extra charge. Price to be determined upon consultation.

# Payment:

Remaining balance is due 48 hours before the scheduled service. Prices are subject to change if styling services are added the day of the event.

You will be able to make payment via credit card over the phone, mail a check, or pay cash in person to:

### Damron & Company Salon

9801 Anderson Mill Rd Suite 125 Austin, TX 78750

## **Contract and Appointment Changes:**

All agreements will be made in writing. Wedding date and time, service date, time of arrival, estimated time of completion, name(s) of guest(s) to be styled and service descriptions will be included in this contract. Any changes/additions to guests or wedding party members requesting additional services after the contract is signed must be submitted in writing. Charges for guest(s) requiring additional services must be paid in full on the day of the service. Changes will be accepted up to 7 days prior to the service date.

The bride/individual signing this contract is the only person permitted to authorize, submit and change any arrangements for the wedding party. Contracts and changes made by anyone other than the individual signing or listed on this contract are not allowed and considered invalid.

#### **Cancellations:**

Cancellations require a two week (14 days) notice prior to the service date. Cancellations not made with at least a 14 day notice will not receive a deposit refund. Less than 7 day notice will be charged 100% of the total. Cancellations due to emergencies are considered on a case by case basis.

#### Late Arrivals:

Tardiness results in scheduling and service conflicts for you and your party. Therefore, voids any guarantees on completion time. If the scope of the original contract cannot be fulfilled due to client's tardiness, services may be reduced; however, clients are liable for the original amount.

If a wedding party is more than 30 minutes late, the assumption will be that the client is a "no-show." This will result in the client forfeiting all deposits and your credit card will be charged 100% of the total services. We apologize for any inconvenience but we must follow this policy out of respect for any contracted stylist and other clients.

## Signatures:

I have read, understand and agree to the terms of this contract. Reservations for service(s) will be secured once the signed contract and full deposit have been received.

I look forward to working with you and your wedding party on your special day. Thank You!
Damron & Company Salon:

Bride Signature:
------------------

Date: